

Ottawa City Soccer Club

Respect in Sport – Activity Leader Program

URL for the program:

<https://ontariosoccer.respectgroupinc.com>

Program Access Instructions:

- If you have an existing Activity Leader Program certificate, select "Import a Certificate" and follow the prompts
- If you have an existing profile in any other Respect Group program, select "No User Profile? Register Now" and then "Look-Up"
- If this is your first time registering for a Respect Group Program, select "No User Profile? Register Now" followed by "Register"
- Complete registration
- Select "Submit" at the bottom of the page and you will be directed to the payment page
- On the payment page, click Enter a Pre-Registration Code
- The Pre-Registration Code is: **OCS-H7V6Q4M** ** OCSC - Ottawa City SC must be selected from drop down menu.
- Once the code has been accepted, you will be directed to the Home Page of the program
- To re-access the program, return to the same URL indicated above and enter the username and password created during registration

General Information:

- Respect Group programs run most effectively on traditional PC and MAC computers using any common browser. iOS and Android mobile devices may be used with 3rd- party browsers such as the Puffin Browser available via the App Store or the Google Play store. If using Mobile devices, it is recommended you connect via wifi and not a cellular connection as the programs are multimedia in nature
- Numerous Customer Support tools are available for any questions you may have before login as well as within the program. Prior to logging in you will see buttons to retrieve usernames and passwords, and to look up your certificate number. Inside the program, the Help button is available to connect you with a Customer Support Representative

Please Note: The helpdesk does not have access to the pre-registration codes and the users can only receive the code from the organization.