

# OTTAWA CITY SOCCER CLUB



POSITION TITLE: Technical Co-Ordinator– U6-U12 Boys

REPORTS TO: Technical Director & Executive Director

## BACKGROUND

Ottawa City Soccer Club operates as a non-profit soccer club in the City of Ottawa (Ottawa West & Nepean area) and wishes to offer its members the highest possible administration support to meet the expectations of the athletes, coaches and parents of OCSC Soccer's programs.

Program Level: Technical Staff (FT 40 hrs per week)

## JOB DESCRIPTION

The role of the Technical Coordinator – of U6-U12 Male Programs is to lead the overall development of the club's players and coaches on all-male teams/programs. The candidate selected will spearhead the creation of an innovative U6-U12 male program, with the goal of increasing participation, as well as improving the quality of training & support to assist in developing the top male talent in the province and country. Technical Coordinator is to collaborate with the Technical Director and Technical Manager-Female on overall strategic objectives and plans to align the club's overall performance and to put in place a framework and plan through which all of the club's coaches (staff or volunteers) can coach and develop the club's player base collectively. Technical Coordinator U6-U12 Boys is to be involved in other primary roles in the club in order to align the overall long-term development of players at all levels and ages.

## KEY RESPONSIBILITIES

- Spearhead a progressive, highly focused & inspiring Male program customized to all aspects of their behavior, growth & development (physical, emotional, social, educational)
- To be Skill Centre male program lead, plus focus on U6-U12 development of our male players.
- In collaboration with the TD; design and monitor the club's Long-Term Player Development in alignment with Ontario Soccer
- In collaboration with the TD; design and monitor the club's Coach Development Plan
- In collaboration with the TD; development & execution of effective coach recruitment & hiring process implemented across all programs throughout club Assessment, appraisal and due performance management of all direct reports

- Ensuring ongoing development of program managers, coaches & all other technical staff including but not limited to establishing coach assessment metrics, timelines & respective execution.
- Support, Mentor, recruit and develop Coaches in OCSC
- Support TD in the development of the Game Model & Curriculum
- Work closely with Executive Director (ED) to create innovative and inspiring actions for the club's overall strategic plans
- Technical reporting to the ED
- Work with Marketing & Communications Specialists to create effective marketing campaigns to increase participation, engagement & market presence specific to male programs
- Create retention and growth benchmarks
- Support the Technical team in team selection process
- Adhere to all National and Provincial governing body guidelines and recommendations as required.
- Support Club's High-Performance & Like a Pro Camps
- Support Club Festival's, Tournament's and Events
- Ad-Hoc responsibilities as required

## **QUALIFICATIONS**

Minimum CSA Children's License

Minimum 5 years of experience in a youth soccer environment

Strong short & long-term vision

Strong leadership capabilities

Experience with program development

Proficiency in computer applications. Word, Excel, etc.

Must provide a clear criminal record and vulnerable sector search

## **Skills & Competencies:**

- Ability to work as part of a team
- The talent and ability to influence and relate to others through strong presentation and communication skills
- Knowledge of Canada Soccer's LTPD model
- Demonstrated commitment to the holistic development of youth players
- Strong verbal & written communication skills
- Ability to prioritize and ensure deadlines are met

## **Salary & Benefits:**

This position comes with a competitive full-time salary and enrolment in Ottawa City Soccer Club Club's employee benefits package.

Expressions of interest, accompanied by a cover letter and resume, will be accepted until Sunday, April 2, 2023, at 11:59pm, Please send to  
to Ottawa City Soccer Club's Executive Director: [generalmanager@ottawacitysoccer.com](mailto:generalmanager@ottawacitysoccer.com)

